

Quick Guide For Parents & Guardians



1. What is Way 2 Pay

Way2Pay is an online payment platform that allows parents to easily pay for school-related items and events. It provides a secure and convenient way to manage and track all school payments in one place, eliminating the need for cash and checks. Parents can also receive notifications and reminders from the school.

2. Pay Online at way2pay.org

Login to view all current bills and to review your payment history and print receipts. With the Way2Pay personal dashboard you can see all activities for all your children. You can pay by instalments and even store your card details making safe online payments even simpler. For your username AND password enter your mobile phone number in 3538 xxxxxxxx format. You will be asked to create your own password.

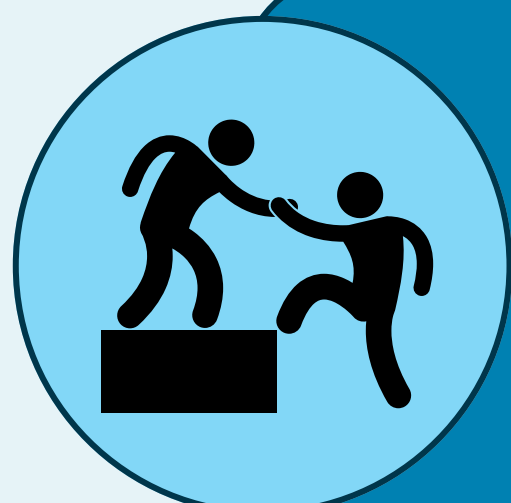


3. Pay By Text

A payment request text will be sent to you from the school. Simply click on the link in the text to pay in three easy steps: 1. Choose a bill to pay. 2. Tick T&C and Pay by Card Online. 3. Enter card details on a secure banking system
Note: You will be asked a security question before viewing your current bill list. Click on Plus Icon (+) to select the bill you wish to pay.

4. If You Forget Your Password?

Simply go to www.Way2Pay.org and click the Forgot Your Password link. If you have accidentally deleted your school's payment request text, click Make a Payment button and enter your mobile number to receive a new text message with a new link to pay.
Note: Click on Plus Icon (+) to select the bill you wish to pay.



5. Need Help?

Way2Pay offers support directly to parents with a dedicated call center of fully trained personnel, ready to assist with any queries or address any difficulties you may have. Please contact their helpdesk on +353 (0)61 203355 during office hours or email way2payparents@three.ie.